

化學系研究生系所離校確認單

(Confirmation for Graduation Procedure-CHEM DEPT.)

姓名(Name)		學號(Student ID)	
手機(Phone)		系級(Degree)	<input type="checkbox"/> MASTER <input type="checkbox"/> PHD
電子信箱(EMAIL)			
畢業流向 Career after graduation	<input type="checkbox"/> 升學(PHD Program) <input type="checkbox"/> 就業(Work) _____ (公司名稱) <input type="checkbox"/> 當兵(Mandatory military service) <input type="checkbox"/> 其他(Others) _____		

1. 指導教授(Confirmation by Advisor)	2. 化學系(Confirmation by dept. office)
<input type="checkbox"/> 確認該生已無領取實驗室各項薪資	

離校流程說明(The graduation procedure)	
1. 系辦公室 Dept. office	(1) 化學系論文系統上傳審核通過電子全文(Upload thesis to CHEM THESIS SYSTEM) (2) 校務資訊系統網路離校&問卷(Complete all steps for graduation process in Student information system) (2)系所離校程序單+學術倫理聲明書(Complete this confirmation form and submit the NTHU Thesis Dissertation Affidavit)
2. 總圖書館 Library	繳交學位論文與確認欠書欠款或停權情況(Please present campus card and a copy of the thesis)
3. 全球處 Global Affairs Office	僅外籍生須辦理(only for international student)
4. 註冊組 Registration Office	持學生證領取畢業證書(Pick-up the diploma with campus card)